



January 17, 2012

MEMORANDUM

TO: CTI (Georgia Career and Technical Instruction) Coordinators

FROM: Mary Donahue, CTI State Coordinator

SUBJECT: CTI Winter Region Meetings

The Winter Region Meetings will be held Thursday, January 26, 2012. During the meetings you will receive DOE updates and all pertinent information pertaining to CTI (Hawks Night and State Conference registration procedures and agendas). The locations for each region meeting are located on the winter registration form located on the Georgia CTI website, under coordinator resources and attached to this email.

Registration will be from 3:30 pm until 4:00 pm and the meeting will begin at 4:00 pm and last until approximately 7:00 pm. There is a \$45 registration fee for the meeting to be mailed before to CTI or paid on-site. All checks should be made payable to CTI. Reminder: if your school system has not updated the current address information for CTI, they can call and request a W-9 from Georgia CTI. Mail the payment in advance to: CTI 3 Central Plaza Ste 245 Rome, GA 30161.

If you need further assistance please feel free to contact me at 706-314-9624 or by email at mdonahue@georgiacti.org.

Respectfully:

Mary Donahue
CTI Executive Director